



**Office of International Affairs (OIA)**  
Universiti Teknologi MARA Malaysia  
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<http://oia.uitm.edu.my>

# INTERNATIONAL VISITOR REQUEST FORM

Please submit completed form **at least 20 days before** the proposed date of visit  
to [idayahusna@uitm.edu.my](mailto:idayahusna@uitm.edu.my) , [asmah804@uitm.edu.my](mailto:asmah804@uitm.edu.my) or [rohaslinda@uitm.edu.my](mailto:rohaslinda@uitm.edu.my)

**Date of visit** : \_\_\_\_\_  
**Time of visit** : \_\_\_\_\_  
**Duration of visit** : \_\_\_\_\_

Details of person requesting the visit:			
Title	First Name	Last Name	
<b>Position</b>			
<b>Organisation</b>			
<b>Organisation Website</b>			
<b>Email</b>			
<b>Telephone / Mobile Phone</b>		<b>Facsimile</b>	

Overview of your Institution/Organisation:

Important Figures (if applicable):			
<b>Number of Students</b>		<b>Number of Schools/Faculties</b>	
<b>Number of International Students</b>		<b>Number of Post Graduate Students</b>	

Purpose of visit:		
<input type="checkbox"/> Summer Programme	<input type="checkbox"/> Student Mobility Programme	<input type="checkbox"/> Staff Mobility
<input type="checkbox"/> Research	<input type="checkbox"/> Internship/Attachment	<input type="checkbox"/> Others (kindly state) _____

Does your Institution/ organisation have previous association with Universiti Teknologi MARA (UiTM) ? If so, please state date and purpose.

Faculty/Centre of Excellence member you would like to meet during the visit:		
<b>Science and Technology</b>		
<input type="checkbox"/> Electrical Engineering	<input type="checkbox"/> Pharmacy	<input type="checkbox"/> Computer & Math. Sciences
<input type="checkbox"/> Mechanical Engineering	<input type="checkbox"/> Medicine	<input type="checkbox"/> Architecture, Planning & Surveying
<input type="checkbox"/> Chemical Engineering	<input type="checkbox"/> Dentistry	<input type="checkbox"/> Sports Science & Recreation
<input type="checkbox"/> Civil Engineering	<input type="checkbox"/> Health Sciences	<input type="checkbox"/> Plantation & Agrotechnology
	<input type="checkbox"/> Applied Sciences	
<b>Social Science and Humanities</b>		
<input type="checkbox"/> Law	<input type="checkbox"/> Film, Theater & Animation	<input type="checkbox"/> Administrative Science & Policy Studies
<input type="checkbox"/> Art & Design	<input type="checkbox"/> Education	<input type="checkbox"/> Academy of Contemporary Islamic Studies
<input type="checkbox"/> Music	<input type="checkbox"/> Communication & Media Studies	<input type="checkbox"/> Academy of Language Studies
<b>Business &amp; Management</b>		
<input type="checkbox"/> Accountancy	<input type="checkbox"/> Business & Management	<input type="checkbox"/> Hotel & Tourism Management
<input type="checkbox"/> Information Management	<input type="checkbox"/> Arshad Ayub Graduate Business School	
<b>Centre of Excellence</b>		
<input type="checkbox"/> Accounting Research Institute	<input type="checkbox"/> Malaysia Institute of Transport	<input type="checkbox"/> Inst. of Sc.
<input type="checkbox"/> Atta-ur-Rahman Institute for Natural Product Discovery	<input type="checkbox"/> Inst. for Infrastructure Engineering & Sustainable Management	<input type="checkbox"/> Inst. of Forensic Sc.
<b>Other Departments, please kindly state:</b> _____		

Contact person at the Universiti Teknologi MARA (UiTM), if any:			
Title	First Name	Last Name	Position

Leader of the Delegation / Group:			
Title	First Name	Last Name	Position

Name of each member of the Delegation /Group:			
Title	First Name	Last Name	Position

**Thank you for completing the Visitor Request Form**

**Should you have further enquiries, please do not hesitate to contact:**

[idayahusna@uitm.edu.my](mailto:idayahusna@uitm.edu.my) , [asmah804@uitm.edu.my](mailto:asmah804@uitm.edu.my) or [rohaslinda@uitm.edu.my](mailto:rohaslinda@uitm.edu.my)